

# CAREER COUNSELLING



# PRACTICAL APPROACH

## Lesson Plan

### Speed Interviewing

<b>Level, age of the students:</b>	14 – 18
<b>Subject:</b>	Any Subject
<b>Subjects involved:</b>	All Subjects
<b>Aims:</b>	Students will understand how interviews are organised
<b>Suggested # of students per group:</b>	10 - 15
<b>Time of the main activity:</b>	15 minutes
<b>Material:</b>	1. Timer 2. Speed Interviewing worksheet 3. Writing utensils
<b>Competences:</b>	a) Interpersonal Communication b) Enthusiasm & Attitude c) Flexibility & Adaptability d) Professionalism e) Ability to Accept and Integrate Criticism and Feedback
<b>Preparatory actions if any:</b>	-
<b>Expected results:</b>	Students will be able to formulate proper responses to common interview questions.
<b>Expected difficulties:</b>	Some students may not be interested in the topic
<b>Follow up if any:</b>	-

TIME	PROCEDURE (T: TEACHER; SS: STUDENTS; O: OTHER)	METHOD
3'	<b>I. PREPARATORY ACTION</b> <b>Objective:</b> Draw the attention of the students to the topic	Question&Answer



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	Students review methods for answering some common interview questions. <a href="#">Common interview questions</a>	
10'	<ul style="list-style-type: none"> <li><b>IMPORTANCE OF 30 SECONDS</b></li> </ul> <p>Teacher breaks students into groups of three. Explain that they are going to participate in a brief mock interview to help them practice answering some of the most commonly asked interview questions. Have them treat it as much like a real interview as possible. Assign roles to team members:</p> <p>Observer watches the interaction, rates the person being interviewed, and notes their observations on the Speed Interviewing worksheet; <a href="#">Speed Interview Worksheet</a></p> <p>Interviewer asks the questions; Interviewee answers the questions</p> <p>Teacher sets timer for three minutes and start the interview. Walk amongst the groups and listen to responses throughout the interview session. When three minutes have passed, stops the interview process and give groups one minute for the observer to offer feedback to Interviewee.</p> <p>Students repeat this process until everyone in the group has had a chance to play each of the assigned roles</p>	<p>Group work Reflection Individual Work</p>
<b>TIME</b>	<b>PROCEDURE (T: TEACHER; SS: STUDENTS)</b>	<b>METHOD</b>
2'	<p><b>II. CLOSING ACTIVITY</b></p> <p>Teacher chooses students to act out an interview in front of the class. Class then provides feedback.</p>	Group Work



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