

CAREER COUNSELLING



PRACTICAL APPROACH

Annex 1: SKILLS-ABILITY LIST (For Giving Idea)

- Being able to use communication and network security devices and operating system software effectively and to follow its technology.
- Ability to think analytically
- Ability to analyze
- Ability to perform consecutive translation
- Basic/Intermediate/Advanced
- Computer and internet use
- Not sharing information
- Being open to change and development
- Smooth diction
- Regular and disciplined work
- Compatible and participatory in teamwork
- Team leadership qualification
- Ability to empathize
- Effective written and verbal communication
- Strong memory
- Quick thinking and decision making
- Quick note taking
- Ability to adapt quickly
- Legal analysis and reasoning
- Being tolerant
- Persuasion skill
- Basic/Intermediate/Advanced English
- Being able to use English and Turkish effectively (for my translator)
- Innovative, open to change and development
- Ability to perform statistical analysis
- Ability to make comparative situation analysis
- Ability to coordinate
- To corporate and ethical principles



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loyalty

- Leadership quality
 - Macroeconomic indicators
 - grasp and compare
 - Mathematical ability
 - Ability to reason
 - Ability to negotiate
 - Enable office programs
- to be able to use
- Ability to use office equipment
 - (printer, fax, etc.)
 - Fast use of ten finger keyboard-number keyboard
 - Ability to plan and organize
 - Ability to transfer practical knowledge into practice
 - Ability to develop and implement projects
 - Project leadership qualification
 - Being patient
 - Having the power of systematic thinking
 - Ability to solve problems
 - Being result oriented
 - Taking responsibility
 - Oral and written expression skills
 - Stress management
 - Representation capability
 - Dialogue with superiors and subordinates
 - Software development and implementation
 - Ability to work at an intense pace
 - Manager qualification
 - Time management



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Annex 2 Effective Factors for Correct Career Choice : Formulation Work

Name/Surname:

For which profession do you prepare this formulation?:																
	+	Skill-Talent	+	Motivational Environment	+	Planned Progress	+	Interests	+	Sources	+	Value fit	+	Recognition of the profession	=	
Vision and mission	+		+	Motivational Environment	+	Planned Progress	+	Interests	+	Sources	+	Value fit	+	Recognition of the profession	=	
Vision and mission	+	Skill-Talent	+		+	Planned Progress	+	Interests	+	Sources	+	Value fit	+	Recognition of the profession	=	
Vision and mission	+	Skill-Talent	+	Motivational Environment	+		+	Interests	+	Sources	+	Value fit	+	Recognition of the profession	=	
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Vision and mission	+	Skill-Talent	+	Motivational Environment	+	Planned Progress	+	Interests	+	Sources	+	Value fit	+		=	
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